

 **CONTRA COSTA COLLEGE**
Budget Committee

Meeting Minutes

Date: FEB 15, 2023 (every 3rd Wednesday of the Month) **Time:** 2:00 p.m. – 4:00 p.m.

Location: ZOOM <https://4cd.zoom.us/j/92175453298> Meeting ID: 921 7545 3298

[Committee Charge and prior meeting agendas and minutes](#)

Voting Members

Chairperson: Arzu Smith

Managers: Monica Rodriguez, Ashley Phillips

Faculty: Andrew Kuo, Sue VanHattum *Alternate: Gabriela Segade*

Classified: Brian Williams, Michael Zephyr

Students: Nikhil Masand, 1 vacant

Non-Voting Members

Managers: Nick Dimitri, Mayra Padilla, Sara Marcellino, Jason Berner

Present: Brian Williams, Arzu Smith, Nick Dimitri, Nikhil Masand, Sue VanHattum, Michael Zephyr, Ashley Phillips, Monica Rodriguez.
Gabriela Segade

Called to order at 2:05 p.m.

Item	Outcome/Decisions	Action Items
I. Approval of Current Agenda	Sue VanHattum motioned to approve the agenda, Brian William seconded, and the committee unanimously approved.	

<p>II. Approval of November 16, 2022</p>	<p>Brian Williams motioned to approve the minutes, Monica Rodriguez seconded, and the committee unanimously approved.</p>	
<p>III. Public Comments/Announcements (2 minutes each)</p>	<p>VP of Business and Administrative Services position is posted, and it will close March 17th. The first interviews will happen the first week in April.</p>	
<p>IV. Action Items</p>	<p>None.</p>	
<p>V. Governor's January Budget proposal and Tentative Budget Timeline</p>	<p>Governor's January Budget The Board Meeting tonight will have a presentation of the Governor's January Proposal by Associate Vice Chancellor of Finance, Phyllis Carter.</p> <p>Per the Governor's proposal, the overall state budget will have a reduction by about 3% to \$297.7 billion.</p> <p>The proposed budget provides about \$778 million in additional funds from Proposition 98 for 2023-2024. Most of the funding will be on-going, some of them are one-time. The proposal for ongoing spending includes 8.13% (\$652.6 million) cost-of-living adjustment (COLA). The proposal for one-time funding is mostly dedicated to student retention and enrollment grant. The funding proposed for student enrollment and retention, would reduce about 25% of the scheduled maintenance funding from this current year's funding.</p> <p>Priorities from the State budget 2023-2024:</p> <ol style="list-style-type: none"> 1. Universal Transitional kindergarten 2. Administration's climate agenda 3. Health care access 	<p>https://www.cccco.edu/-/media/CCCCO-Website/College-Finance-and-Facilities/Budget-News/Budget-2023-2024/Final-2023-Joint-Analysis-Governors-Budget.pdf?la=en&hash=384E65B0E426254EDA8217B7D8A05AD5284A64EB</p>

	<p>4. Homelessness/Housing</p> <p>Proposal uses reserves, includes funding delays limited borrowing to cover the shortfall.</p> <p>In summary the proposed budget 2023-2024 include: Cost-of-living adjustments for Student Centered Funding Formula (SCFF), and grant programs such as: EOPS, DSPS, CalWORKs, and CARE.</p> <p>Tentative Budget Timeline April 2023, College and District Budget Forums CCC will be on April 3rd from 3:30 pm – 4:30 pm</p> <p>April 12, 2023. Budget Study Session presented to Governing Board</p> <p>May, Governor’s Revised State Budget</p> <p>June 14, 2023, Tentative Budget presented to Governing Board</p> <p>September 13, 2023, Adoption Budget presented to Governing Board</p>	
<p>VI. Financial Statements 2022-2023 and second quarter</p>	<p>Arzu shared “Q2 Report 2022-2023” which doesn’t include the retroactive pay adjustment and the bonuses.</p> <p>Revenues are a slightly behind due to a childcare contract coming in late. There will still be HEERF funds available in 2022-23 for lost revenues.</p>	

	<p>Salaries are less than 50% of the budget due to vacancies in positions. Those savings will be utilized to pay for some of the negotiated increases. The budget will be reviewed and adjusted after the retro increases and bonuses are paid.</p> <p>Operating expenditures are a bit high for this time of the year. For supplies about 64% of allocated budget was expensed because of purchases made earlier in the year. Facility repair expenditures will also be over budget due to issues with HVAC systems.</p> <p>The total expenditures are at 47% due to savings from vacant positions.</p> <p>See attached for "Q2 Report 2022-2023".</p>	
<p>VII. Future Agenda topics</p>	<p>Planning Committee has a sub-committee for the revise of the Program Review. Arzu will share a video with the committee and collect feedback at next meeting.</p> <p>Arzu suggested to change the Budget meeting from 2 hours to 1.5. All the voting members in attendance agreed to change Budget meeting from 2 hours to 1.5 hours.</p> <p>Voting members were: Brian Williams, Nikhil Masand, Sue VanHattum, Michael Zephyr, Ashley Phillips, Monica Rodriguez. Gabriela Segade.</p>	

VIII. Adjournment	Meeting adjourned at 2:41 p.m. Next meeting is on Wednesday, March 15, 2023 at 2:00 p.m.	
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